



# VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (AUTONOMOUS)

(Approved by AICTE-New Delhi, Affiliated to JNTUK, Kakinada)  
Beside VSEZ, Duwada, Vadlapudi Post, Gajuwaka, Visakhapatnam - 530 049.

Ref: No. VIIT/ WPC/2021/02/01

Date: 23-02-2021

## CIRCULAR

All the members of Women Protection Cell are requested to attend 2<sup>nd</sup> WPC Meeting for AY 2020-21 on 26-02-2021 to discuss the following agenda points.

**Agenda points:**

- 1) Review on activities on AY 2020-21
- 2) Proposed plan of action for women's day
- 3) Discussion on any points related to students & lady staff

Venue : Board Room, AKCNB

Date & Time : 26-02-2021 & 03:00 PM onwards

  
Principal

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WPC Members



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**VIGNAN'S****INSTITUTE OF INFORMATION TECHNOLOGY  
(AUTONOMOUS)**

(Approved by AICTE & Affiliated to JNTUK, Kaknada)  
DUVVADA, VISAKHAPATNAM

Ref.No. VIIT/WPC/2021/02/01

26.02.2021

**Minutes of the Women Protection Cell Meeting****Venue : Board Room – AKCNB Hall****Chaired by : Dr.B. Arundhati, Principal & Chairperson -WPC, VIIT****Key agenda points**

A record notes of discussion in the WPC Meeting was held on 26<sup>th</sup> Feb.2021 under the Chairmanship of Dr.B. Arundhati, Principal, VIIT.

**Agenda:**

1. Review on the progression of Activities FY 2020-21
2. Discussion on proposed plan of action for WOMEN'S DAY 2021.
3. Discussion on any points related to students and lady staff.

**Members present:**

S.No.	Name	Designation	Position	Department
1	Dr.B. Arundhati	Professor	Chairperson	EEE
2	Dr Rojeena Mathew	Assoc. Professor	Incharge ,WPC	BS&H
3	Mrs.K. Sravanthi	Asst. Professor	Member	EEE
4	Mr.Ch. Swapna Priya	Asst. Professor	Member	CSE
5	Mrs.Ch. Sravani	Asst. Professor	Member	ECE
6	Mrs.V. Naga Sudha	Asst. Professor	Member	MECH
7	Mrs.G. Indira Devi	Asst. Professor	Member	ECM
8	Mrs.V.N.K. Mahalakshmi	Asst. Professor	Member	MBA
9	Mrs.G. Mani	Asst. Professor	Member	IT
10	Mrs.A. V.S.L. Ramya	Asst. Professor	Member	CIVIL
11	Mrs.G. Himabindu	Asst. Professor	Member	MCA
12	Ms.M. Gayatri	Student	Member	IT

**Members Absent :**

S.No.	Name	Designation	Position	Department
1	Mrs.S. Adilakshmi	Asst. Professor	Member	BS&H
2	Ms.Bhumika	Student	Member	ECE
3	Ms.K. Dhrashayani	Student	Member	Mech.

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The record notes of discussions in the WPC Meeting were held on 26<sup>th</sup> Feb 2021 at 3-00PM, Saturday under the chairmanship of **Dr.B. Arundhati, Principal, VIIT.**

### Proceedings:

Chairperson-WPC **Dr.B.Arundhati** invited all the participants & Institute level co-ordinators of WPC and conveyed her opening remarks on the agenda of the meeting.

### Agenda-1: Review on the progression of Activities for the academic year 2019-2020 :





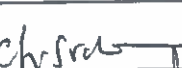
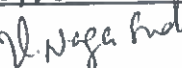



- WPC had organized lot of programs for the positive growth and development of students.
- The programs organized were one day program on 'Women in Independence'.
- Sessions on "Women Rights and Empowerment", "Career opportunities for women in private sector" and "importance of nutrition for women".
- All events and program went on a smooth way and benefited the students.

### Agenda2: Discussion on proposed plan of action for WOMEN'S DAY 2021 :

- It was decided to invite Smt. K. Prabhavathi Garu Advocate as chief guest and Dr.Padma Sri as guest for women's day celebrations.
- Coordinators are decided to conduct competitions on poster making, sports, cricket and cultural programs for students and lady faculty.

### Agenda 3: Discussion on any points related to students and lady staff :

- 1. Chairperson discussed about the issues girl students and women staff facing during pandemic situation and also highlighted on encouraging them to have positive thinking.
- Mrs.V.Naga sudha suggested to encourage girl students to utilize the digital platform to participate in various technical events to up skill themselves.

S.No.	Name	Designation	Position	Department	Signature
1	Dr.B. Arundhati	Professor	Chairperson	EEE	
2	Dr Rojeena Mathew	Assoc. Professor	In-charge ,WPC	BS&H	
3	Mrs.K. Sravanthi	Asst. Professor	Member	EEE	
4	Mr.Ch. Swapna Priva	Asst. Professor	Member	CSE	
5	Mrs.Ch. Sravani	Asst. Professor	Member	ECE	
6	Mrs.V. Naga Sudha	Asst. Professor	Member	MECH	
7	Mrs.G. Indira Devi	Asst. Professor	Member	ECM	
8	Mrs.V.N.K. Mahalakshmi	Asst. Professor	Member	MBA	
9	Mrs.G. Mani	Asst. Professor	Member	IT	

10	Mrs.A. V.S.L. Ramya	Asst. Professor	Member	CIVIL	<i>Damya</i>
11	Mrs.G. Himabindu	Asst. Professor	Member	MCA	<i>Briden</i>
12	Ms.M. Gayatri	Student	Member	IT	<i>M. Gayatri</i>

WPC-In charge coordinator thanked the principal and all the committee members

*[Signature]*  
In charge-WPC



*[Signature]*

Chairperson-WPC

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Ref: No. VIIT/WPC/2020/06/02

Date: 22-06-2020

## CIRCULAR

All the members of Women Protection Cell are requested to attend 1<sup>st</sup> WPC Meeting for AY 2020-21 on 25-06-2020 to discuss the following agenda points.

Agenda points:

- 1) Action plan for AY 2020-21
- 2) Conduction of programs through Online mode.

Venue : ZOOM Platform (Online Mode)

Date & Time : 25-06-2020 & 03:00 PM onwards

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DUVVADA, VISAKHAPATNAM

No. VIIT/WPC/2020/06/03

25-06-2020

**Minutes of the Women Protection Cell Meeting****Platform : Zoom****Chaired by : Dr. B. Arundhati, Principal & Chairperson -WPC, VIIT****Key agenda points**

Record notes of discussion in the WPC Meeting was held on 25<sup>th</sup>, June, 2020 under the chairmanship of Dr B. Arundhati, Principal & Chairperson-WPC, VIIT.

**Agenda**

1. Discussion on Action Plan for WPC programs in Academic Year 2020-21
2. Discussion on conducting programmes through online.

**Members Present :**

S.No.	Name	Designation	Position	Department
1	Dr. B. Arundhati	Professor	Chairperson	EEE
2	Dr Rojeena Mathew	Assoc. Professor	In-charge, WPC	BS&H
3	Mrs. K. Sravanthi	Asst. Professor	Member	EEE
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2	Mrs. G. Himabindu	Asst. Professor	Member	MCA
3	Ms. M. Gayatri	Student	Member	IT
4	Ms. K. Dhrashayani	Student	Member	Mech.

The record notes of discussions in the WPC Meeting were held on 25<sup>th</sup> June 2020 at 9:00PM, Thursday under the chairmanship of Dr. B. Arundhati, Principal, VIIT.

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## Proceedings

Chairperson - WPC invited all the participants & Institute level co-ordinators of WPC. The chairperson gave her opening remarks related to the agenda.

### Agenda 1: Discussion on Action plan for WPC programs in Academic year 2020-21 :

1. It was discussed in the meeting to conduct the programs for girl students to get awareness on self-protection.
2. It was discussed in the meeting about the Action plan for WPC for the Academic year 2020-21.

S.No.	Strategic Goal	Target Participants
1.	Health and Hygiene	Students and Staff
2.	Gender Sensitization	Students
3.	Raise awareness among females regarding various societal issues concerning women	Students and staff
4.	Women Rights and Gender equality	Students and Staff
5.	Entrepreneurship opportunities	Students and Staff
6.	Gender equality in the economy	Students and Staff
7.	Infrastructure and supporting facilities for gender equality and security.	Students and Staff

### Agenda 2: Discussion on conducting programmes through online.

1. It was discussed in the meeting to conduct competitions through zoom to enhance thinking power of the students in this pandemic situation.
2. It was discussed in the meeting to conduct yoga for girl students through zoom platform to strengthen their health in this pandemic situation and also decided to conduct the program on cyber security.

It was proposed to schedule the next review meeting on 22-12-2020

Dr. Rojena Mathew proposed vote of thanks and the meeting ended with thanks to the members and chair.

  
In-charge-WPC



  
Chairperson-WPC  
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